

1. Preferred Course Delivery *(please tick)*

Classroom Course \$3,990 Distance Learning \$3,990 Internet based \$3,990

One-on-one* *(individual)* P.O.A RPL \$1.800

2. Training Location preference *

LOCATION	<input checked="" type="checkbox"/>
Brisbane	<input type="checkbox"/>
Gold Coast	<input type="checkbox"/>
Home <i>(via Internet)</i>	<input type="checkbox"/>
Other State <i>(enter state)</i> →	<input type="checkbox"/>

3. Your preferred start date

Personal Details

4. Please PRINT your full name

Family name:	<input type="text"/>
Given names:	<input type="text"/>
Do you have a preferred name? ↓	
<input type="text"/>	

5. Title preference Ms Miss Mrs Mr Other

6. Date of birth

7. Gender Male Female

Personal Details

8. Address and contact details

HOME			Postal (if different to home address)	
Street number				
Street name				
Suburb				
Town/City			State	
Telephone	Home		Post Code	
	Work			
	Mobile			
Email				

9. Do you have any special learning or physical requirements we should know about?

If so please provide details for us

10. What is your current occupation?

Personal Details

11 Do you have the following computer equipment to use?

Classroom attendees	Laptop for [personal use]		Yes	No
	Home PC		Yes	No
	Home Printer		Yes	No
	Home Scanner		Yes	No
	Internet Connection		Yes	No
	If Yes [to internet connection please indicate]	Broadband	Yes	No
Dial Up		Yes	No	
Distance candidates	Laptop		Yes	No
	Home PC		Yes	No
	Home Printer		Yes	No
	Home Scanner		Yes	No
	Internet Connection		Yes	No
	If Yes [to internet connection please indicate]	Broadband	Yes	No
Dial Up		Yes	No	
Software applications				
All candidates	Software available	MS Office	Yes	No
		Version	97-2003	2007
MYOB		Yes	No	
Version		Pre v16	V17 or 18	
Quicken		Yes	No	
Version		Pre 2007/8	2008/9	

Comments – if you have any other comments you would like to make please do so in the space

Personal Details

12. We would like to know why you are doing this course [in your own words]

13. Do you require any computer training? [if yes please indicate your areas of interest]

Yes

No

MS Word - Basic	
MS Excel - Basic	
MS Outlook – an introduction	
MS Power Point – an introduction	
Other computer training required	
Please indicate if you have other computer training needs [below]	

14. How did you find out about our training program for Bookkeeping?

Internet search	
Institute Certified Bookkeepers	
Referral	
Other	



PLEASE PRINT THIS FORM AND COMPLETE AND EITHER FAX OR SCAN AND EMAIL TO INTERLINK TECHNOLOGY SERVICES